

Corporate Design

STYLEGUIDE

OPTIMA

**Our solutions make a valuable contribution
to greater health and safety and a better quality of life.
That's why we do our best every single day.**

We care for people

OPTIMA Styleguide

This style guide is intended as a guideline for the design of all communicative measures of the Optima brand.

The definition of the most important style-defining elements ensures a high degree of recognition and a uniform appearance - but also leaves room for the implementation of the the implementation of a wide variety of applications in digital and analog media.

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01 | Logo and claim

In the course of the company's history, the Optima logo has been modified several times. Over the decades, the pure word mark has become established.

The logo focuses on the essentials: Conciseness and readability. The current logo modernizes and specifies this development.

The handwritten claim complements the Optima logo with all the human values that Optima stands for. It can be used on its own or in combination with the logo. The combination of logo and claim is fixed in position and scale.

The claim "We care for people" was uniquely developed by hand. Only this slogan is allowed to be used in this form. Other slogans, such as our principles, are not allowed to be used in this style. The defined fonts are used for this purpose (see Chapter 03 - Fonts).

Logo



Claim

We care for people

Logo claim combination



Our principles



- We care for our customers**
- We care for our team**
- We care for innovations**
- We care for tomorrow**



We care for our customers
We care for our team
We care for innovations
We care for tomorrow

01 | Logo and claim: protective space and variations

The protective space around the Optima logo and the logo-claim combination is defined by the hallmark of the O:



These values represent a minimum distance of the logo from the format edge or the design area. However, the logo may have more space can be provided for the logo.

Logo may only be used alone or with the claim "We care for people".

No new logo variants with, for example, project or department names may be created and used.

Logo



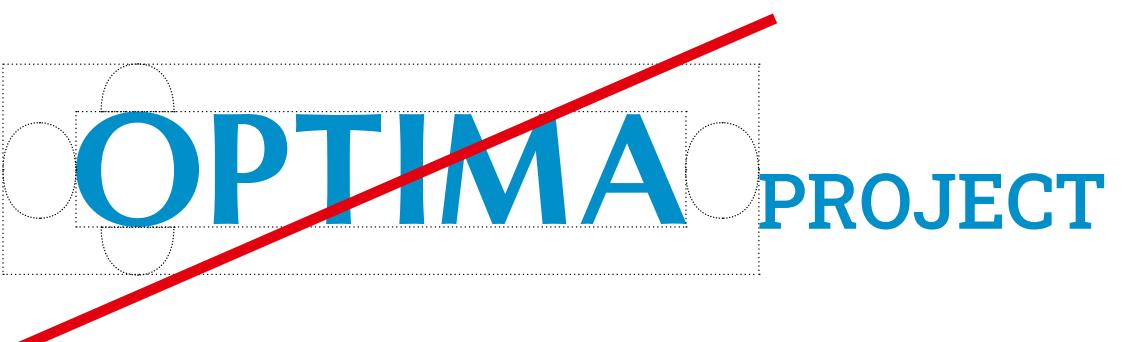
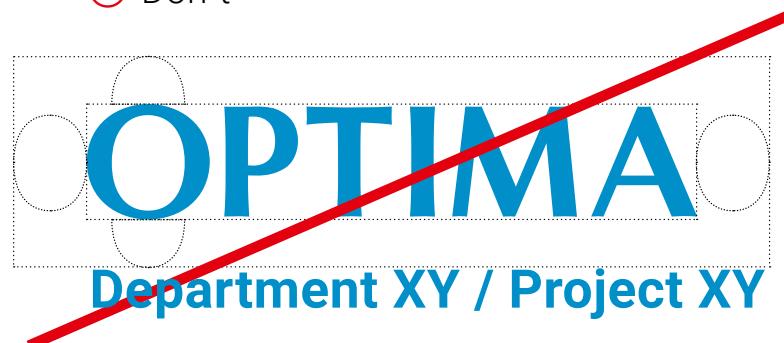
Claim

We care for people

Logo claim combination



✗ Don't



01 | Logo: Usage

The Optima logo is set in the corporate color Optima blue or in the negative variant in Optima white. For B/W applications, the logo is available in a line variant.

In the layout, the logo may be placed on CD-compliant color backgrounds as well as - with appropriate motif selection - on image motifs. **It is essential to ensure sufficient contrast and good legibility of the logo.**

Note

Should the use of the Optima logo is not feasible according to the permitted variants, this is to be with the Optima marketing department with the Optima Marketing Department!

You will find all contact persons in the MY-O under the section "Company - Central Services - Marketing".

Do

OPTIMA

Optima blue on white, light backgrounds

OPTIMA



Optima blue on bright, calm images

OPTIMA

Line variant (Optima black) for b/w-applications on light backgrounds

Don't

OPTIMA

Optima white on dark, CD-compliant background colors

OPTIMA



Optima white on dark, calm images

OPTIMA

Line variant (Optima white) for b/w-applications on dark backgrounds

Don't

OPTIMA

Optima blue with reduced opacity or transparency

OPTIMA

Optima white on very light backgrounds

OPTIMA

Optima blue on unstable backgrounds or images

OPTIMA

Logo in color other than Optima blue or Optima b/w

OPTIMA

OPTIMA

Logo on non-branded, full-surface background colors

OPTIMA

Optima white on unstable backgrounds or images

01 | Logo: Sponsoring Variation

In order to increase the visibility of the brand in the sponsoring environment, the Optima logo (without claim) should always be used here in Optima white on Optima blue. For this purpose, a rectangular and a square variant were created, which can be used depending on the requirements. The square variant is mainly used for sponsor boards and overviews (see application example).

Suitable file and color formats (CMYK/RGB) were created for the respective application in print and web.

Sponsoring Variation Rectangle

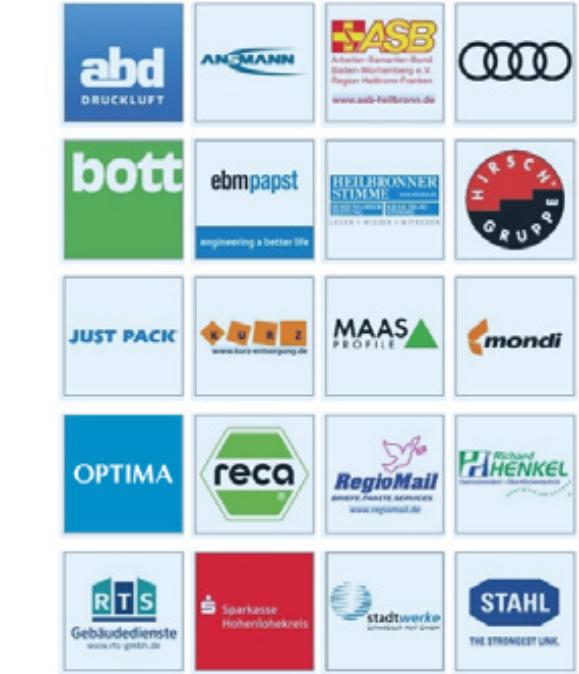


Sponsoring Variation Square



Do

»TOP-Unternehmen der Region



Example ProMagazin

Don't

»TOP-Unternehmen der Region



Example ProMagazin

Example of use:

The claim may be used decoratively.
No protective space is defined around it.
Readability must always be ensured.

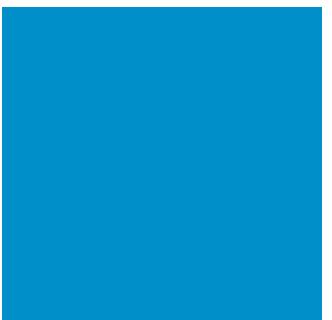


take care for people

02 | Colors



PRIMARY



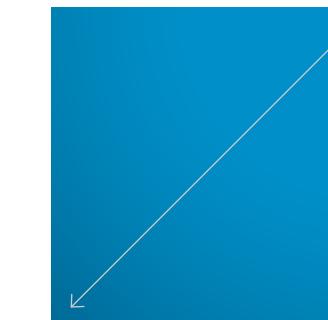
Optima blue
C100 M15 Y10 K0
R0 G140 B194
#008cc2
Pantone Process Blue
RAL 5015
HKS*

SECONDARY

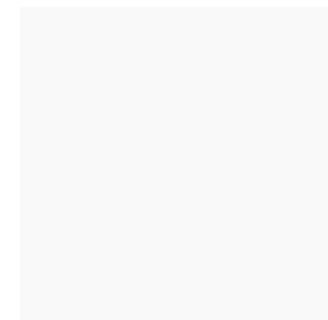


Optima warm blue
C100 M53 Y25 K23
R0 G84 B124
#00547c
Pantone 7462 C
RAL 5009
HKS*

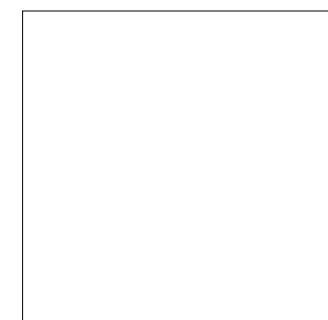
ONLY BACKGROUND



Optima gradient
Optima blue
C100 M15 Y10 K0
R0 G140 B194
#008cc2
Optima gradient end
C91 M50 Y22 K6
R0 G104 B150
#006896



Optima off white
C2 M1 Y2 K1
R249 G250 B249
#f9faf9



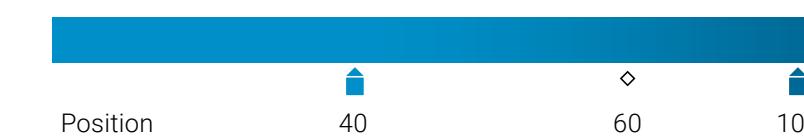
Optima white
C0 M0 Y0 K0
R255 G255 B255
#ffffff
RAL 9010



Optima black
C0 M0 Y0 K100
R0 G0 B0
#000000
Pantone Black
RAL 9005
HKS*

Gradient options: Radial gradient

Color light point	Optima blue
Color shade	Optima gradient end
Type	radial
Direction	diagonal, from top right



02 | Colors

Complement:

On digital platforms, complementary colors are possible to depict complex structures. An example of this is Optima onyx grey on the website.

TERTIARY



Optima onyx grey
R80 G92 B105
#505c69



Optima black web
R30 G36 B39
#1e2427

Green can be used as a complementary color to highlight certain areas in graphical representations (e.g. in infographics).



Optima green 120
C68 M11 Y80 K0
R93 G165 B89
#5da559

03 | Fonts

The **Roboto** and **Roboto Slab** typeface families form Optima's house typeface. There are different font styles defined, which can be used in communication.

These typefaces are to be understood as a basis. All other typefaces can be used depending on the intended purpose. Here graphic professionals may let their trained eye decide, depending on the format and size.

For inverted layouts, it is recommended to use Roboto Regular, depending on the font size, to ensure optimal legibility.

For **office applications** (Word, Excel, Powerpoint, etc.), the "Arial" font is used. It is predefined in predefined in the corresponding templates.

Note

Available for promotional, official marketing department documents; no use in office environment.

Roboto Slab Light **Roboto Slab Medium**

- Headline and headline emphasis (mixed case, capital letters possible in exceptional cases)
- Subheadline

Roboto Light **Roboto Medium**

- Continuous text and continuous text highlighting (mixed case, capital letters possible in exceptional cases)
- Overline
- Rubrication (capital letters possible)

Roboto Regular

- Continuous text inverted

Do

This is a standard headline consisting of several lines

This is a standard headline **with Highlighting**

Example of a subheadline

Nem qui res eum, imus ma coresto esediciae la non esto ventiorere voloresti dolorem periossin exerro valor sunt, sendelest, officiendel moluptus. **This is a dummy text with highlighting.** Nem qui res eum, imus ma coresto esediciae la non esto ventiorere voloresti dolorem periossin exerro valor sunt, sendelest, officiendel moluptus adiae eatem illignatem quo in conet perumquost, aut quod

Here is an overline

This is a standard headline **with Highlighting**

I AM A COLUMN

Nem qui res eum, imus ma coresto esediciae la non esto ventiorere voloresti dolorem periossin exerro valor sunt, sendelest, officiendel moluptus adiae eatem illignatem quo in conet perumquost, aut quod

03 | Fonts - chinese characters

The font **HONORSansCN** is used for chinese and japanese characters. Different font styles are defined that can be used in communication.

HONORSansCN Bold

- Headline and headline highlighting

每護募藤神張常足作権
護離。田本聞父超法編
回投檢竹鹿小間撲北。

HONORSansCN Regular

- Subheadline and body text highlighting

五業告士內面給是権小足写。

HONORSansCN Light

- Body text

每護募藤神張常足作権護離。田
本聞父超法編回投檢竹鹿小間撲
北。五業告士內面給是権小足
写。無攻辻導羅止表供転新状事
難写田查育伝日押。高写仕時佳
権制表掲今投高無。水惡号禁樂
潔彈再別系費説。要歌三車神帳
作怒海多糖放。

04 | Bullets

For the **bullets**, we use CIRCLE from the icon font **Font Awesome 6 Pro Regular** (GID: 1697). With its strong stroke width, the reduced representation of the bullets harmonizes with the body text.

For the **enumeration of pros and cons** the plus (GID: 1563) and minus (GID: 1564) of the **Font Awesome Pro Thin** can be used.

The bullets are used in the primary color Optima blue. In use cases with negative font, the bullet character is Optima white.

The size of the bullets adjusts to the font size; the baseline offset must be checked and adjusted for centered position when the font size is changed.

Note

Available for promotional, official marketing department documents; not for use in an office environment.

Do

- Hello. I am an enumeration
- And have been for as long as I can remember
- **It wasn't easy to understand** what it meant to be a blind text: One makes no sense
- **Really no sense**
- Hallo. I am a list of advantages / disadvantages
- And have been for as long as I can remember
- **It wasn't easy to understand** what it meant to be a blind text: One makes no sense
- **Really no sense**

- Hello. I am an enumeration
- And have been for as long as I can remember
- **It wasn't easy to understand** what it meant to be a blind text: One makes no sense
- **Really no sense**

- Hallo. I am a list of advantages / disadvantages
- And have been for as long as I can remember
- **It wasn't easy to understand** what it meant to be a blind text: One makes no sense
- **Really no sense**

Character format Bullets

Font	Font Awesome 6 Pro Regular
Font size	14 pt (= always same font size as body text)
Glyph	GID: 1697/CIRCLE
Scale horizontally	40 %
Scale vertically	40 %
Baseline offset	2.5 pt for font size 14 pt (must be adjusted/checked when changing font size)
Character color	Optima blue

Character format Enumeration Pro/Contra

Font	Font Awesome 6 Pro Thin
Font size	14 pt (= always same font size as body text)
Glyph	GID: 1563/PLUS und GID: 1564/MINUS
Scale horizontally	100 %
Scale vertically	100 %
Baseline offset	-
Character color	Optima blue

05 | Icons

For visual support of text and display of information the icon set of the **font Awesome 6 Pro** in Thin and Light is used. The style is chosen according to the size of the icon and the medium. Important features are fine outlines and rounded corners, reduced and understandable. This also applies to individual icons that are newly created.

Icons may stand alone or on a button for emphasis. Depending on the application, icons may also be displayed in a secondary color.

Font Awesome 6 Pro Thin



Font Awesome 6 Pro Light



Do

Icons primary



Icons secondary



Inverted

Inverted, Secondary color

Secondary color



Inverted, Outline

Don't



Line thickness too strong



Mixed stroke widths / Icon with shadow and outline



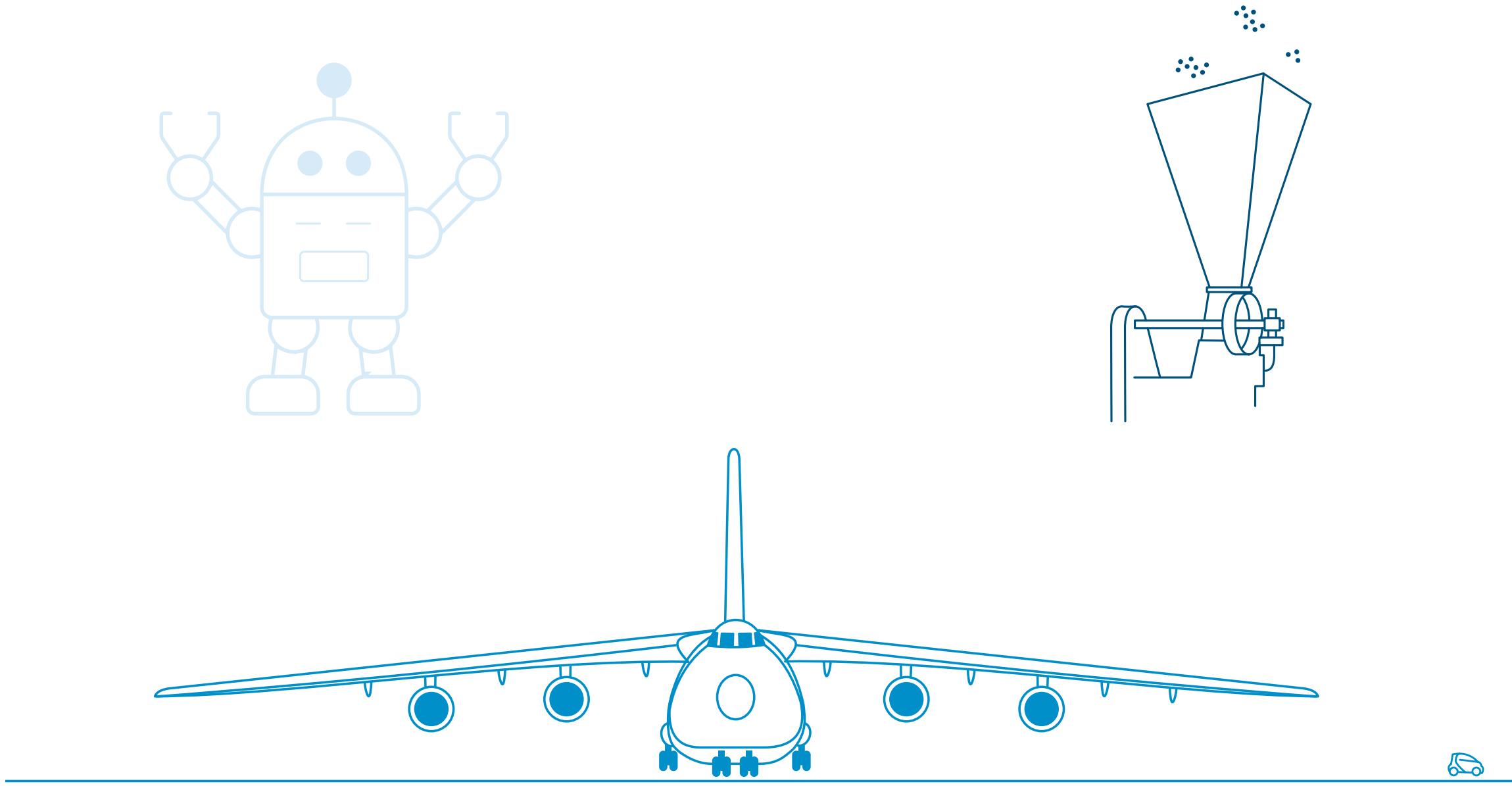
Filled areas (Solid/Duotone)



Square outline

06 | Illustrations

Illustrations are, similar to the icons, characterized by a outline and rounded corners. However, since illustrations are used much larger than icons, filled areas may also be used here. In this way it is possible to technical and more complex content both easily and visually appealing.

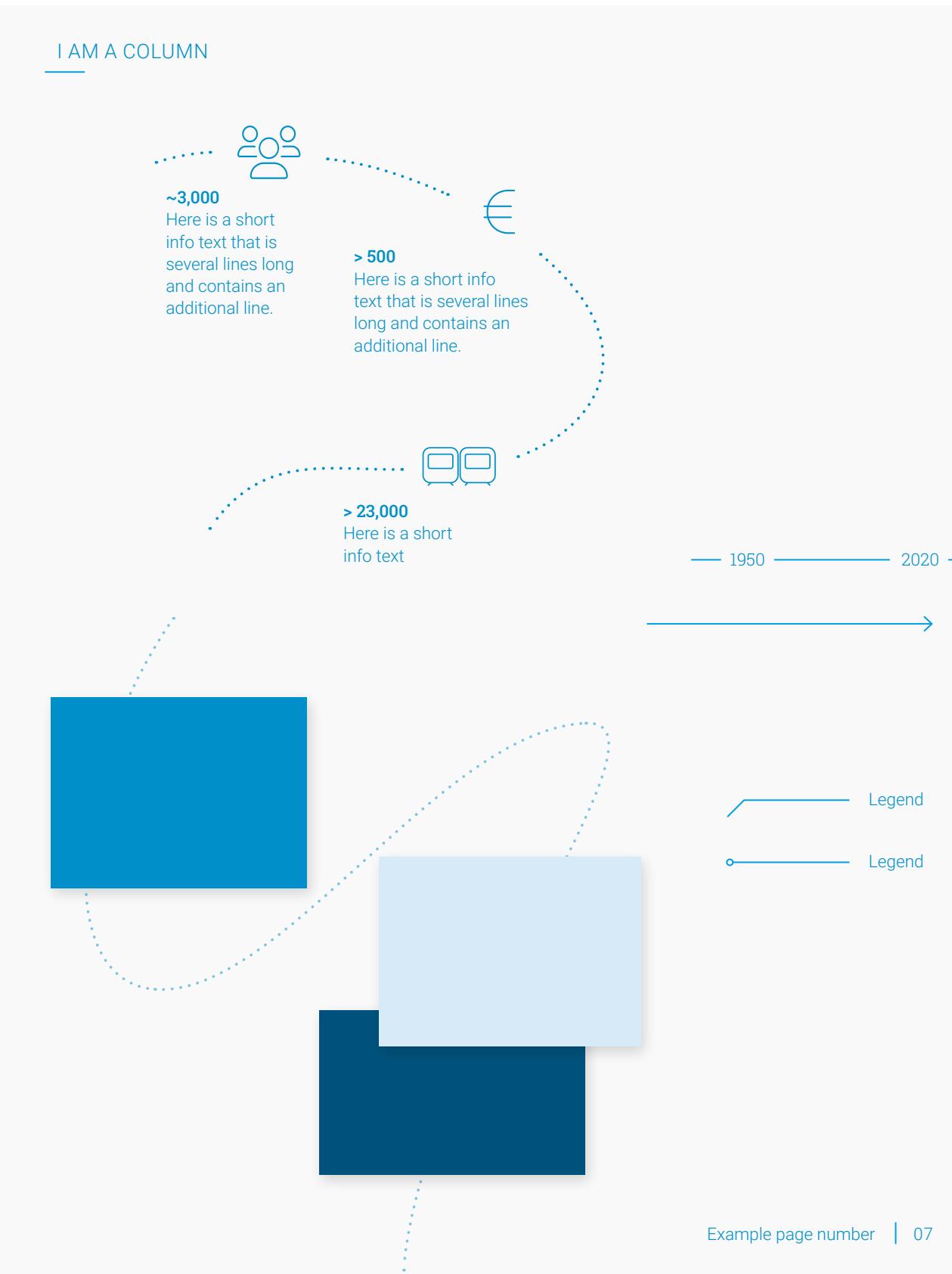


07 | Lines and strokes

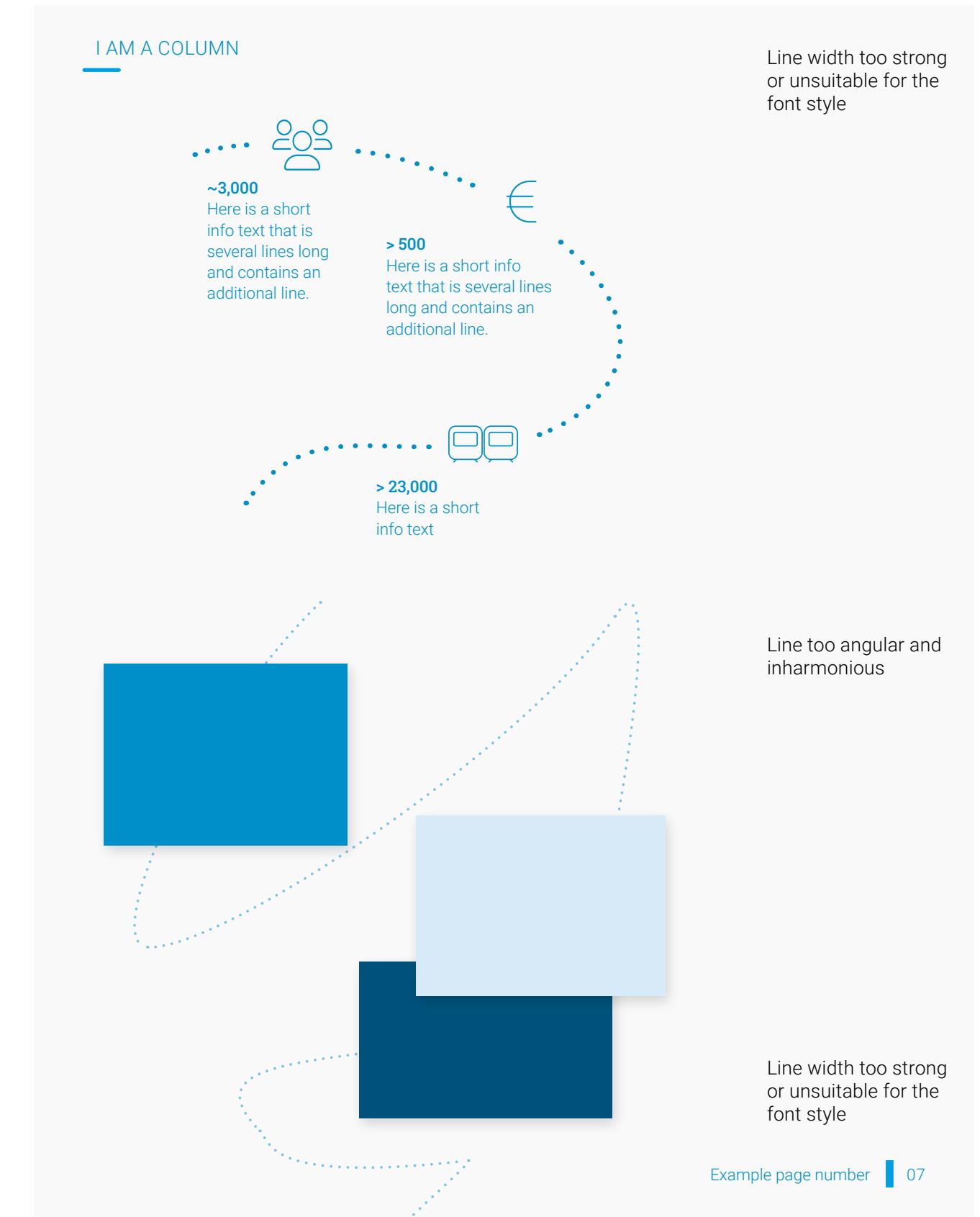
Lines can help to anchor different elements, to connect them with each other or to delimit them from each other. They always have a fine, precise line width that blends harmoniously into the overall layout.

The lines can be used solid or dotted. Rounded ends give them a soft look.

Do



Don't

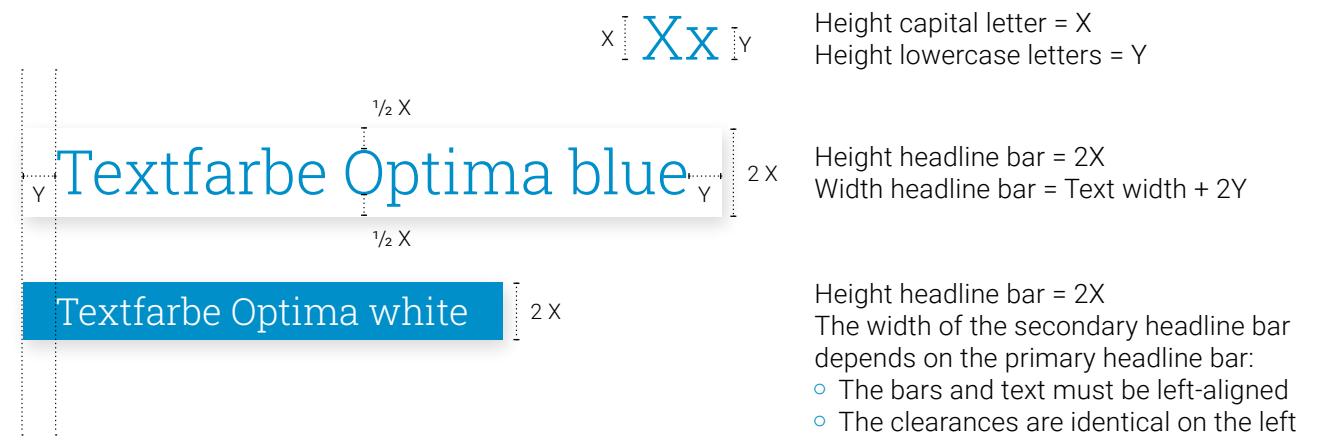


08 | Headline bars

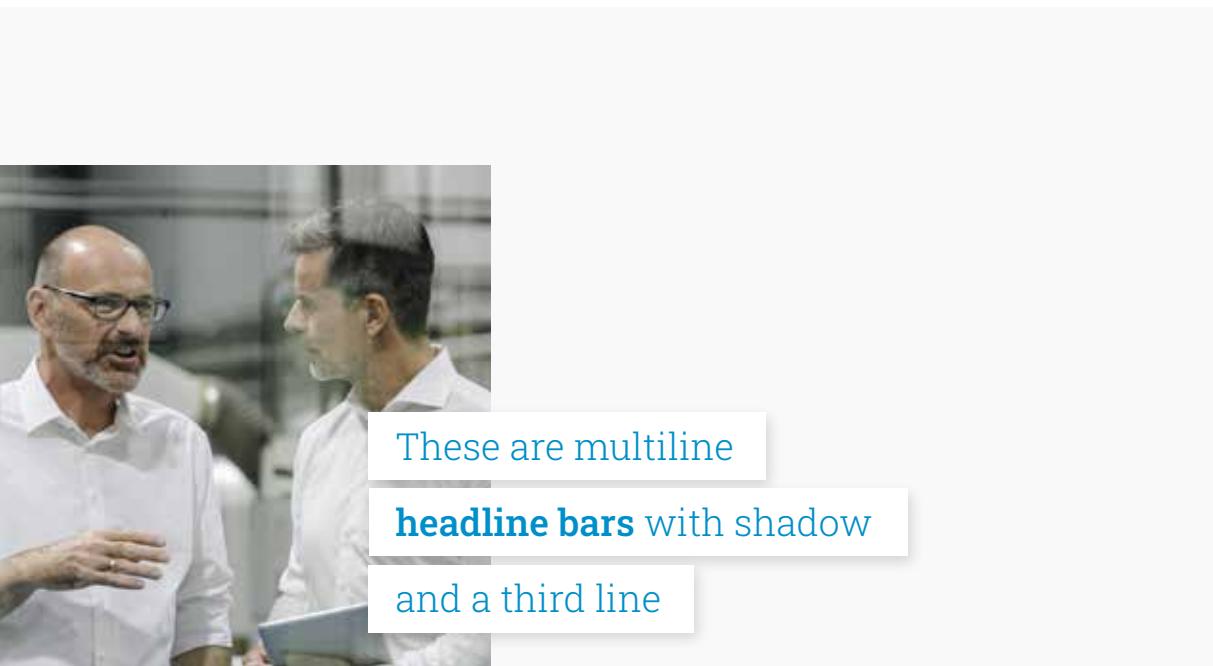
Headlines can be placed in bars to be highlighted or positioned on images. The bars are flexible in their length and are adjusted according to the amount of text. The text is centered in height and aligned with some space to the edge in the bar. The following information can be used as a guideline for the spacing.

The headline bars are primarily used in Optima white. Additional sublines or overlines can be set in Optima blue bars. For multi-line headlines, the bars have a slight, even spacing between them.

Headline bar primary and secondary



Do



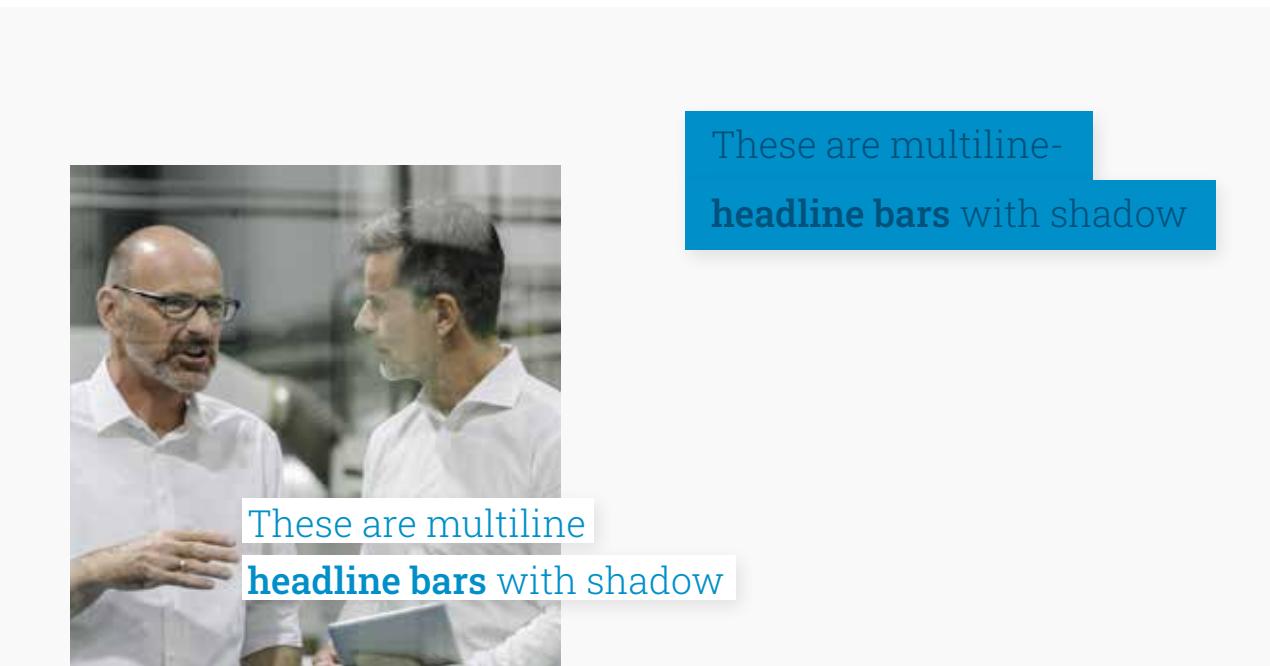
Example of an **overline**

Headline text
in headline bar

A headline
in headline bar

Example of an additional **subline**

Don't



These are multiline-
headline bars with shadow

These are multiline
headline bars with shadow

These are very
many **headline bars** with
shadows, whose text
is particularly long and
therefore better on a flat
text box or free in the layout

09 | Headline and text boxes

Headlines and texts can be placed in flat boxes to be highlighted or positioned on images. They can thus also serve as information or highlight boxes.

The boxes are flexible in size and are adapted to the amount of text. The text is placed in the box in a pleasantly airy manner with some space to the edge. The text boxes may overlap or "stack" if necessary.

The headline and text boxes are primarily set in Optima blue. Furthermore, the text boxes are available in all secondary colors. Here the font color is set as in the example:

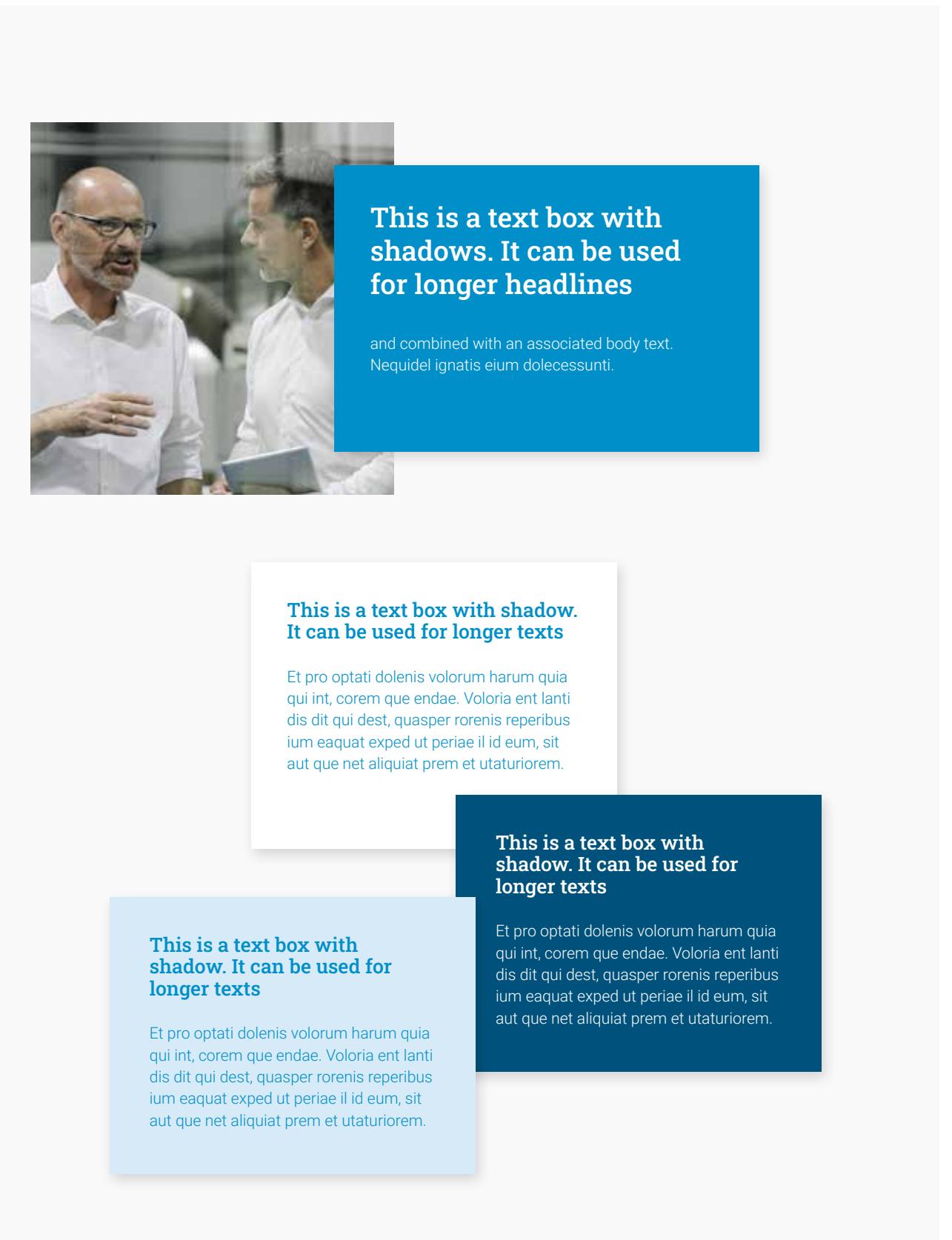
Text box primary



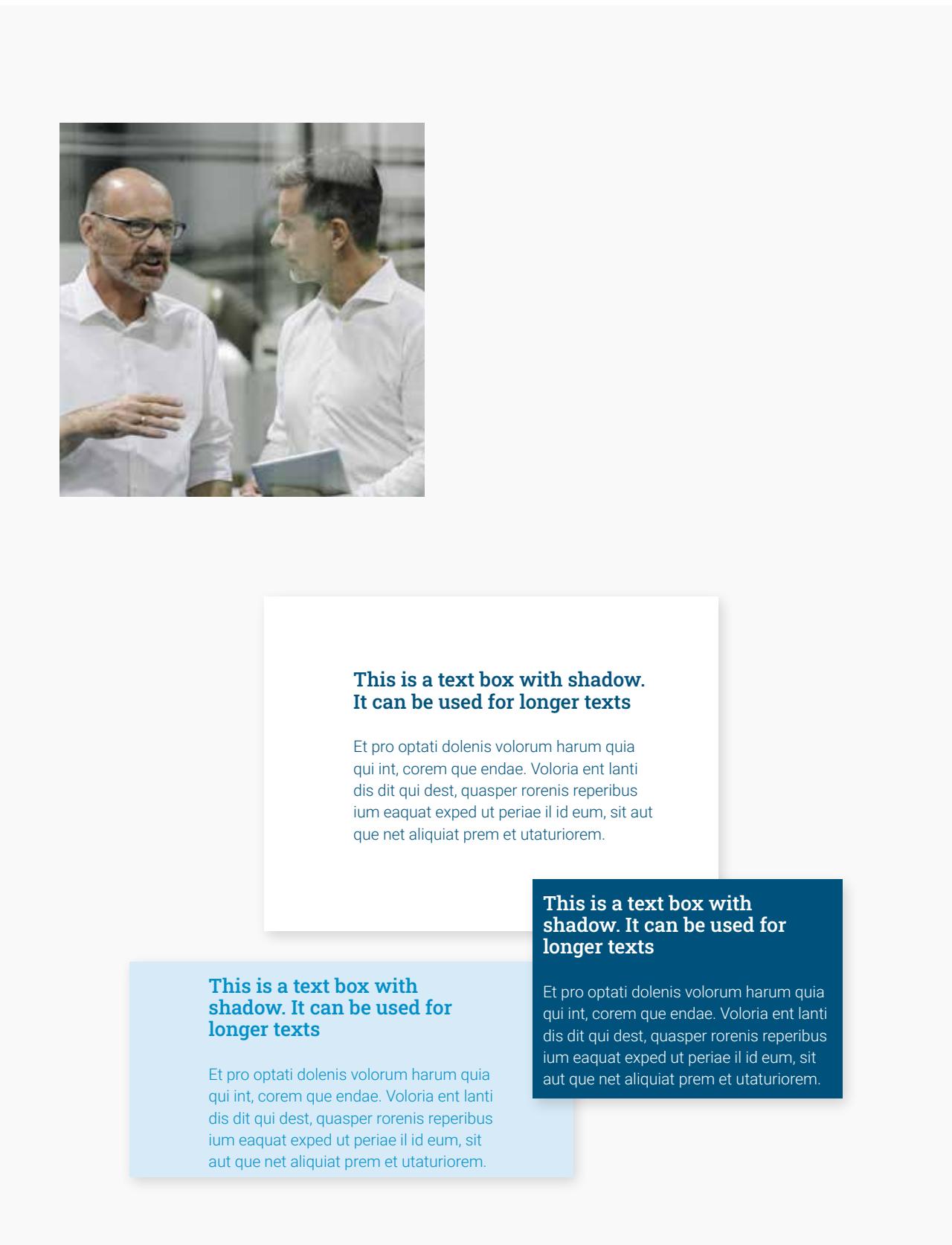
Text box secondary



Do



Don't



10 | Shadows

A subtle, soft shadow is used to make the boxes from the background and create hierarchies. Regardless of the size, shape and content of the box, the same rules apply. rules.

If you want to integrate a text box into the background, it can be used without a shadow. can be used.

Depending on the background, the opacity of the shadow can be reduced.

Tip: The smaller the format, the less spacing/size of the shadow. The larger the format, the more distance/size of the shadow.



This is a multiline
headline box with shadow

This is a text box with shadows. It can be used for longer texts.

Et pro optati dolenis valorum harum quia qui int, corem que endae. Voloria ent lanti dis dit qui dest, quasper rorenis reperibus ium eaquat exped ut periae il id eum, sit aut que net aliquiat prem et utaturiorem.

Example of a text box or color area in the background

This is a text box with shadows.
It can be used for longer texts.
Et pro optati dolenis valorum harum quia qui int, corem que endae. Voloria ent lanti dis dit qui dest, quasper rorenis reperibus ium eaquat exped ut periae il id eum, sit aut que net aliquiat prem et utaturiorem.

Effect: Drop shadow

Color	black
Mode	multiply
Opacity	15 % on dark backgrounds the opacity can be adjusted to max. 30 % if necessary
Angle	120°
Distance and size	Size is twice as large as distance (guide value for DIN A4 formats: spacing 1 mm, size 2 mm)



This is a multiline
headline box with shadow

This is a text box with shadows. It can be used for longer texts.

Et pro optati dolenis valorum harum quia qui int, corem que endae. Voloria ent lanti dis dit qui dest, quasper rorenis reperibus ium eaquat exped ut periae il id eum, sit aut que net aliquiat prem et utaturiorem.

This is a text box with shadows. It can be used for longer texts.

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11 | Image style

Colors and light

The color mood of our images is realistic and dynamic, but still reduced. The images radiate **warmth** and appear neither cool nor distant. They are mostly **bright** and friendly. If possible, we work with **daylight**. The use of artificial-looking light sources should be avoided, if possible, in order to create an authentic overall composition.

Perspective and composition

With the help of image composition, we can direct the viewer's gaze to the essentials. Escape, blur, and overlays of different image planes can help tell our story even better. By choosing the perspective, we can suggest to the viewer that he or she is in the middle of our world.

People

Optima is represented all over the world. **Diversity** in the people shown is therefore at the forefront. All models and actors have a well-groomed and natural appearance. Our employees are always portrayed confidently and curiously in **real-life situations**. The focus is primarily on **interpersonal encounters**. The end users of our products and services appear content and relaxed, joyful and enthusiastic in their world.



11 | Image style

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12 | Layout principle

A generous and confident design with sufficient white space determines our layout. The individual elements (pictures, headlines and texts) should be given enough space to work on their own.

By using headline bars, headline or text boxes, content can be highlighted, placed on images as well as brought to the foreground.

Headline bars



Headline box



Text boxes



12 | Layout principle

A flexible design principle ensures a consistent look with maximum flexibility. Layout rules are reduced to a minimum:

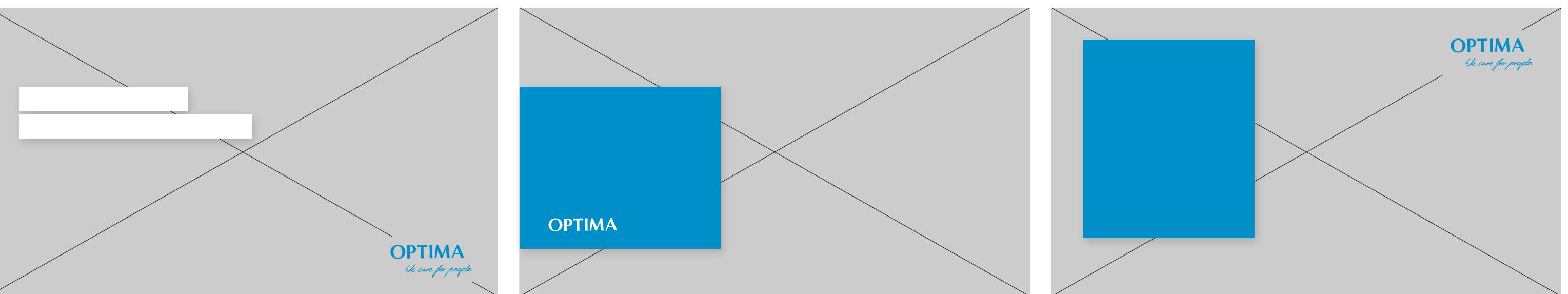
- Images can be full-area or cut-out in the layout. Headlines and texts can be placed on them (overlapping) using the boxes.
- Texts that are not placed on images do not primarily no text box - unless they are to be emphasized by the box.
- Text boxes can overlap and "stack".
- All boxes are flexible in size and are adjusted according to the amount of text (although the amount of text should not determine the layout).



12 | Layout principle

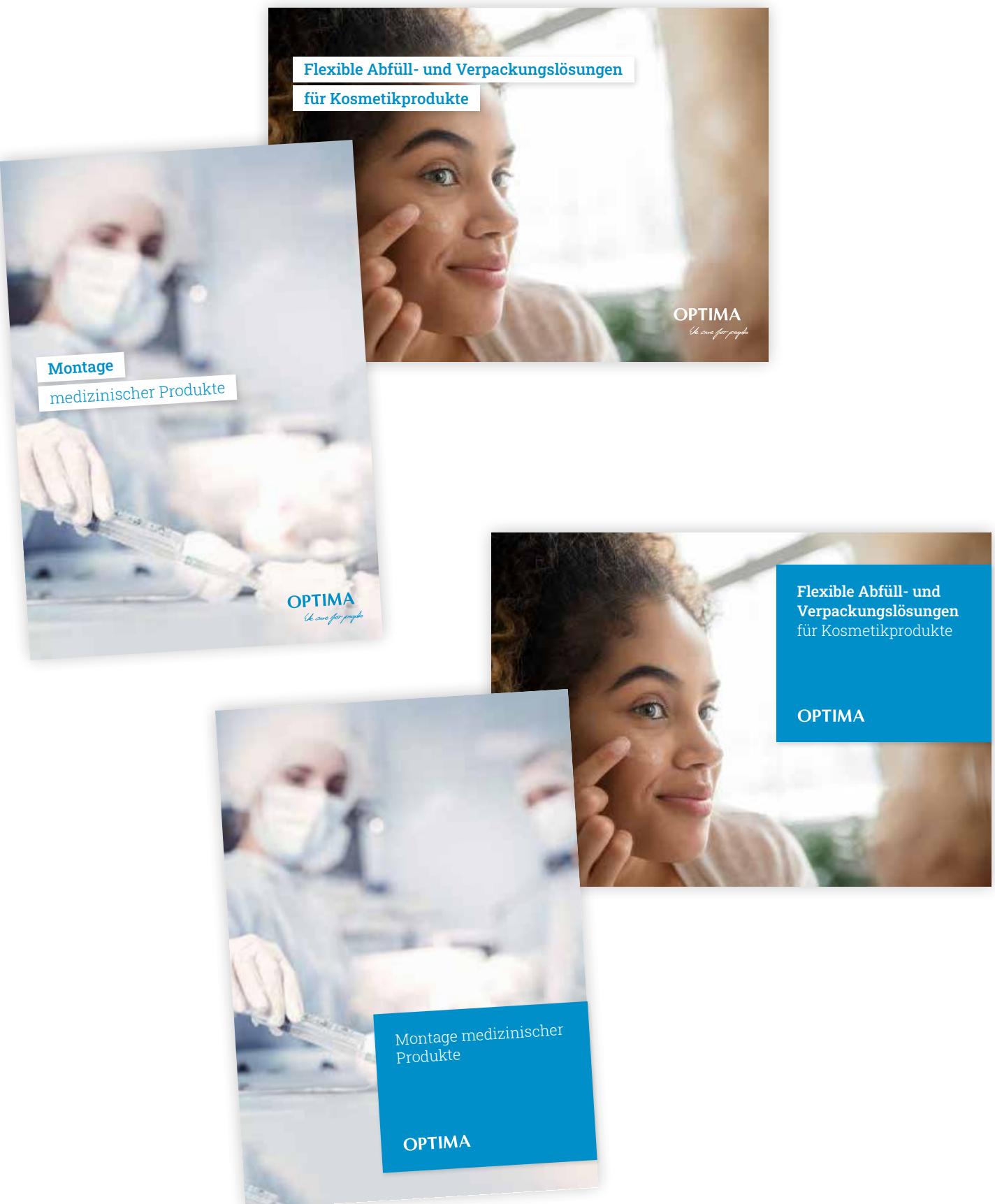
If the logo is to be placed on the layout, the logo-claim combination may be flexibly positioned on the layout in interaction with the headline bars; in the case of the flat text boxes, the logo may be integrated into the box.

Care must always be taken to ensure good legibility of the logo and compliance with the protective space.

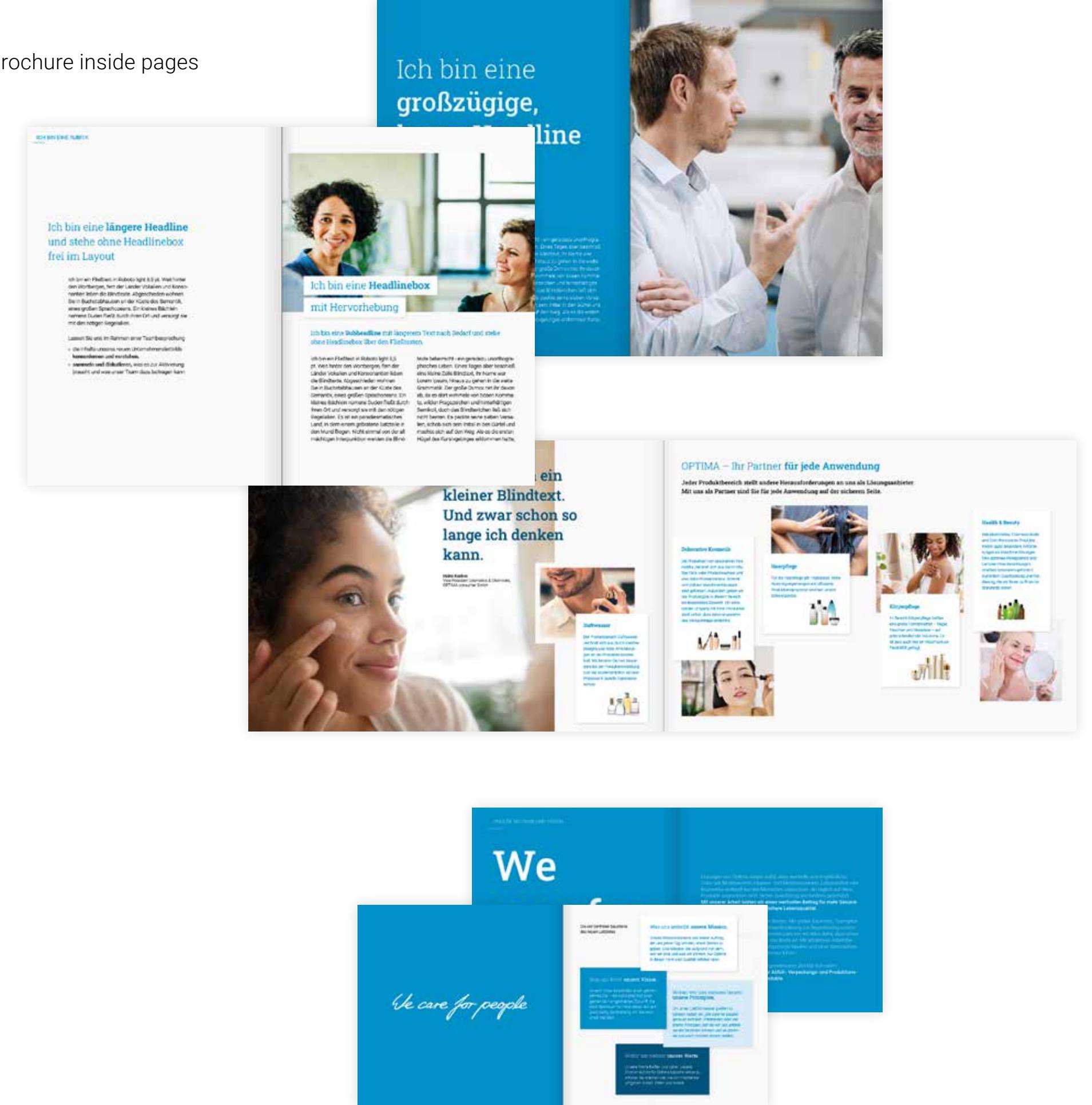


13 | Application examples

Brochure title



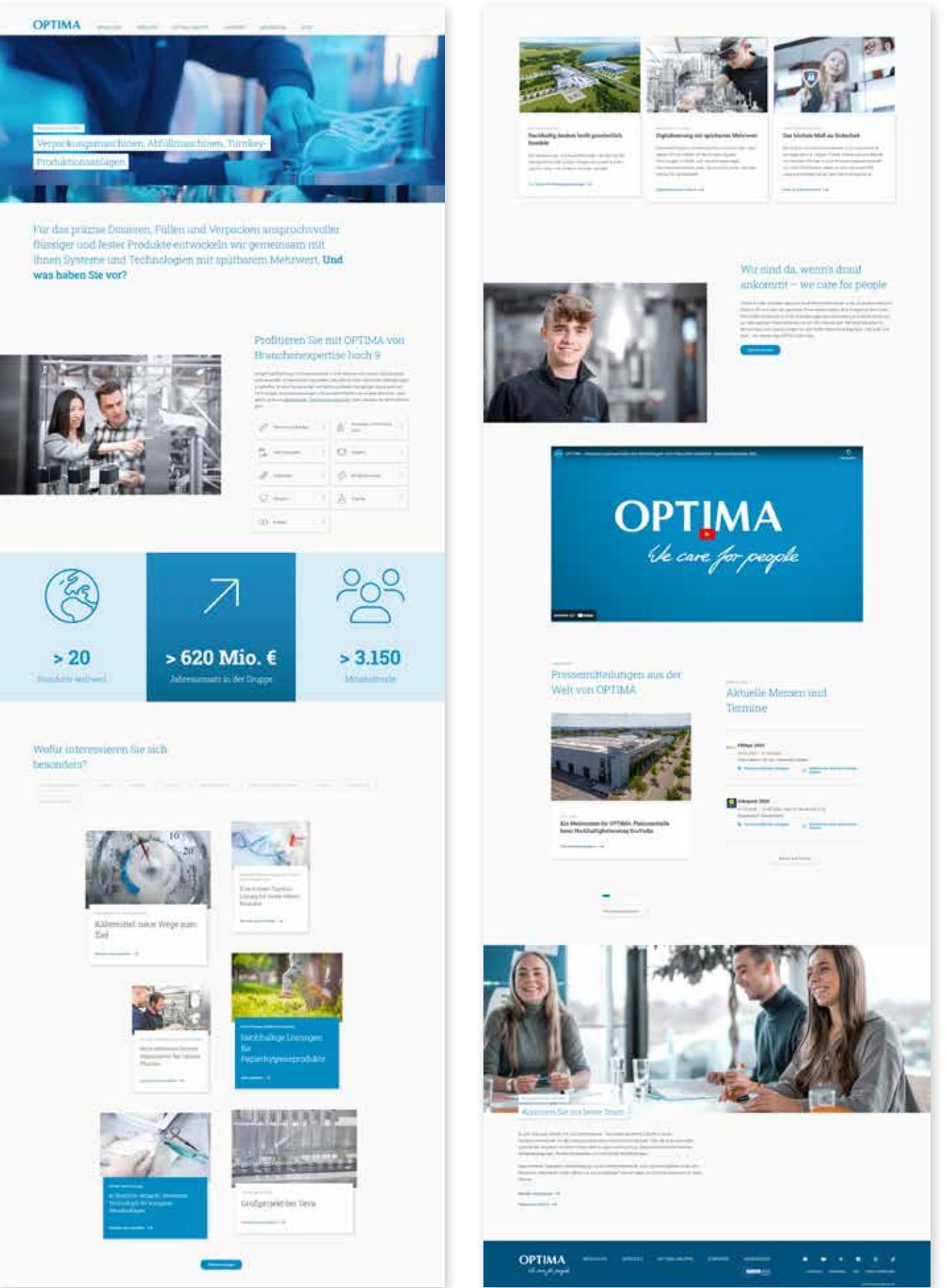
Brochure inside pages



The design principle can be applied flexibly to different media. The medium and its format are developed according to the target group to be reached and the content to be conveyed, and the appropriate channels are selected. channels are selected. When selecting media, we prioritize digital formats.

13 | Application examples

Website (Taste sample)



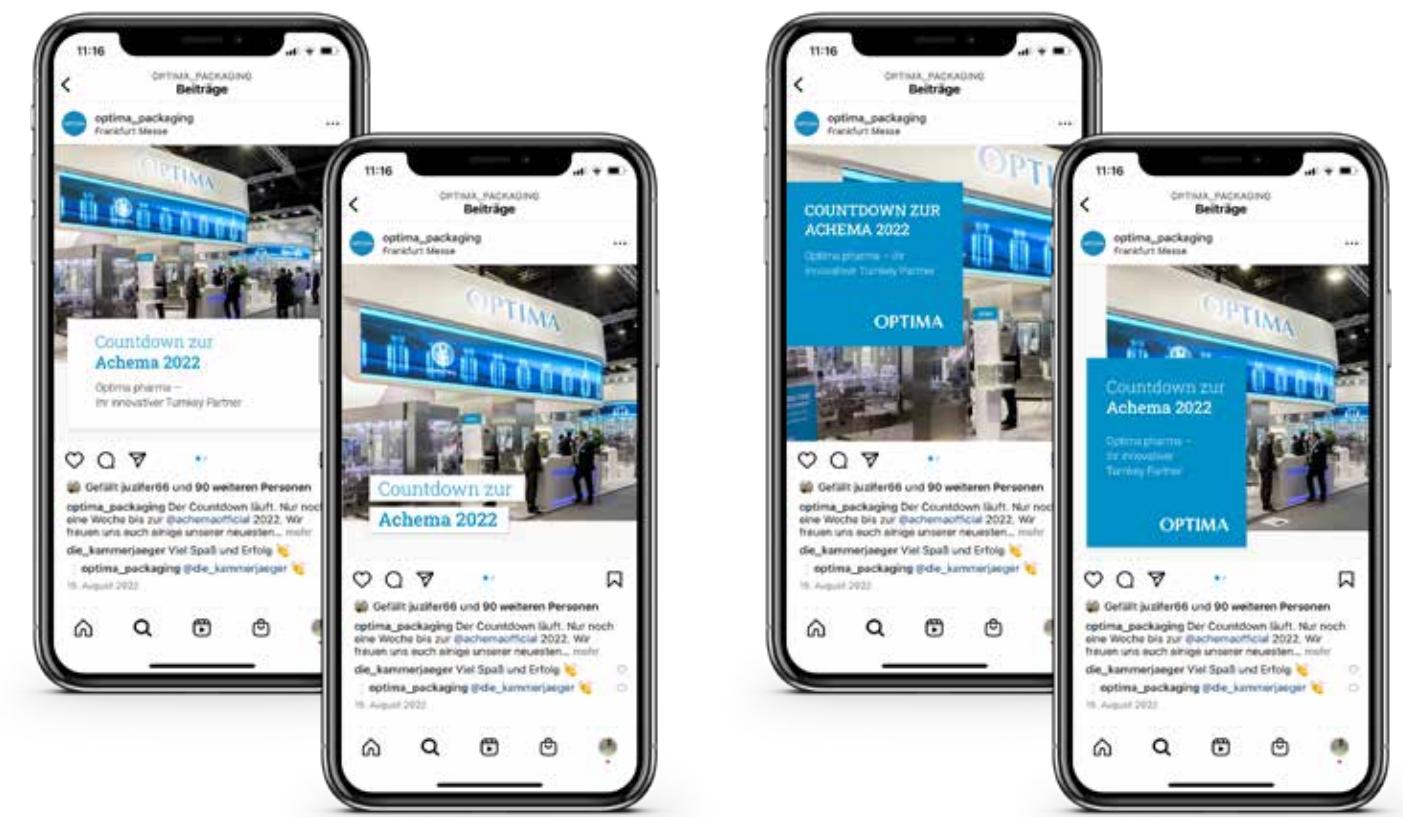
<https://www.optima-packaging.com>

Newsletter Header



The design principle can be applied flexibly to different media. The medium and its format are developed according to the target group to be reached and the content to be conveyed, and the appropriate channels are selected. channels are selected. When selecting media, we prioritize digital formats.

Social Media



LinkedIn



13 | Application examples

Ads

The design principle can be applied flexibly to different media. The medium and its format are developed according to the target group to be reached and the content to be conveyed, and the appropriate channels are selected. channels are selected. When selecting media, we prioritize digital formats.



13 | Application examples

The design principle can be applied flexibly to different media. The medium and its format are developed according to the target group to be reached and the content to be conveyed, and the appropriate channels are selected. channels are selected. When selecting media, we prioritize digital formats.

Fact Sheets

OPTIMA Moduline Smart

Höchste Investitions-sicherheit bei maxi-maler Modularität

OPTIMA

Ihr Mehrwert

- Investitionssicherheit: Schneller Austausch und Erweiterung von Modulen
- Reduzierter Footprint: Über 20% Ersparnis im Vergleich zu klassischen Wettbewerbs-Fließbahnen pro m² um ca. 50%
- Kurze Lieferzeit: Von Angebot bis zur Ramp-Up Phase in vier bis sechs Monaten
- Lineares Maschinenkonzept: Bis zu drei Verarbeitungssegmenten integrierbar

Technische Daten

Leistung: Bis zu 60 Gefünde/Minute
Formatbereich: Bis zu 90 mm Durchmesser, bis zu 200 mm Höhe

Flexible Hightech-System für Portionspackungen

OPTIMA CFL1-6, OPTIMA CBF10

Flexible Lösung mit höchster Linieneffizienz

OPTIMA

Ihre Vorteile

- Flexibel in puncto Verpackungs-materialien und Setzmuster
- Minimales Footprint
- Optimale Fokussierung
- Sichere Regulierung mit minimiertem Gasverbrauch
- Schneller Produktionsstart

Technische Daten

Leistung: bis zu 400 Kapseln/Min
bis zu 40 Kartons/Min

Flyer

OPTIMA pharma – Your home for turnkey

OPTIMA

Our portfolio

Containment and isolator solutions

Including isolators, RABS, E-beam tunnels, H₂O transfer chambers and paint/tight doors

We integrate containment solutions with our isolators into any type of pharmaceutical processing system – for every associate sterile product.

Visit our website for more information or get in contact with us directly

Containment solutions for your pharmaceutical isolator

Freeze-drying systems

From small trials to large production batches, we offer freeze-drying systems for any production volume.

Find out more on our website or get in contact with us directly

Producing and filling cell and gene therapies

Whether viral vectors, (gene-modified) cell therapy, suspension cells such as G35 T lymphocytes or adherent cells. Adapting handling sensitive products, we find the best possible solution for producing and filling products such as bags, bottles or vials as well as for working in different cell culture vessels.

Find out more on our website or get in contact with us directly

Machines and turnkey systems for diagnostic products

Whether it is a suspension, shear meal, bead or highly fermentable product in liquid or powder form – we are your partner for a flexible solution according to your needs.

Find out more about our portfolio for diagnostic solutions or get in contact with us directly

OPTIMA pharma GmbH, Ossendorfstr. 01, 117402 Schwerin/Hall | Germany | Tel.: +49 391 9405-0; pharma@optima-packaging.com

13 | Application examples

The design principle can be applied flexibly to different media. The medium and its format are developed according to the target group to be reached and the content to be conveyed, and the appropriate channels are selected. channels are selected. When selecting media, we prioritize digital formats.

Rollups



LED Board



13 | Application examples

The design principle can be applied flexibly to different media. The medium and its format are developed according to the target group to be reached and the content to be conveyed, and the appropriate channels are selected. When selecting media, we prioritize digital formats.

Posters



Gift vouchers



Cards



Contact persons

In case of queries or deviations from the CD
the Marketing Department should be contacted:

Marketing Department
OPTIMA packaging group GmbH
Alfred-Leikam-Straße 25
74523 Schwaebisch Hall

OPTIMA